



CITY & GUILDS COLLEGE ASSOCIATION LIMITED ANNUAL GENERAL MEETING 2025

Minutes

Meeting held in the room 427, Skempton Building and on ZOOM, starting at 11:30, on Saturday, 7th June 2025

Version V1.2, dated 28th September 2025

The meeting did not reach a quorum. These are now approved after being circulated to all members for which we hold an email address and giving them a three-week period in which to raise comments/objection. No comments/objections were received, and the minutes were duly declared approved by the membership.

Professor Kelvin Higgins opened the meeting.	
1	Minutes of AGM held on 8th June 2024 The minutes were approved.
2	President's Review A year of successful events. The Reunion Lunch attracted 25 – 30 people. Subsequently it was agreed to keep the 5 & 10 year focus but to welcome groups from any year by prior arrangement. The Annual Dinner was a great success. Dr Dolores Bryne, Master Engineer of the Worshipful Company of Engineers was the speaker. Kelvin was pleased to announce that the 2026 Dinner will be on Friday 13 th February at Grocers' Hall. On the downside was the Membership Survey - a first step in revisiting our strategy going forward. Unfortunately, the coordinators both left the Association and continued contact is difficult. The CGCA Wiki page is still to be finalised, and Anil is pursuing this. Communications with members remains complex due to GDPR restrictions. We are short of a number of Departmental Representatives and the Committee will work to improve this. Actions include asking Departmental Heads to nominate people for these roles. We have decided to take annual subscriptions by Direct Debit. This is linked with a review of subscriptions. We need both more funds and more people to launch new events for our members. Discussion: A dinner for Committee members and CGCU Departmental Reps was proposed and will need funding.
3	2024 Accounts and Balance Sheet Allan Lee was unable to attend. Draft Accounts were circulated before the meeting. Discussion: An apparent increased loss for the Dinner over the previous year was a timing issue with Eventbrite revenues still to be settled. We should try to make each event breakeven but should continue to subsidise Student attendees. More emphasis on Members sponsoring students to attend is needed.
4	Selection of Accountants Haynes-Watts were approved to continue to be the Association's accountants.
5	Election of Officers
5a	Nigel Cresswell was proposed and elected as Honorary Secretary Allan Lee was proposed and elected as Honorary Treasurer.

5b	The following nominations were approved for posts in 2025 – 26: Membership Secretary: vacancy Dep Hon Treas: vacancy Younger Members Secretary: Tim Munday Annual Dinner Event Manager: This post has been replaced by a group approach Decade Reunion Event Manager: Peter Chase Managing Editor IE: Peter Buck Representative on IC Exploration Board: Colonel Kevin Oliver Departmental Representatives: Aero Engineering: vacancy Bioengineering: vacancy Chemical Engineering: Fatima Khan Civil & Environmental Engineering: Colin Kerr and Tim Munday Computing: vacancy Design Engineering: vacancy Electrical & Electronic Engineering: vacancy Mechanical Engineering: Owen Heaney. (Note: Co-options to the Committee will be approved later) Discussion: Kelvin and Roger will look for another VP. We should revisit the idea of having our own membership system.
6	Any Other Business Discussion: Need to look for more/new ways for members to talk to the Committee. Possibly have Open Meetings on ZOOM, chaired by 1 or 2 Committee Members so members can call in. We should revisit having the AGM at a weekend We should fix the 2026 AGM date/venue as soon as possible.
The meeting was closed at 12:15	

Nigel Cresswell, Hon Sec CGCA July 2025