



OLD CENTRALIANS' TRUST

The Charitable Trust of the City & Guilds College Association (Formerly 'Old Centralians')

SUMMARY OF STATUTORY AND OTHER AWARDS – 2008

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A - INTRODUCTION

The Old Centralians' Trust forms the charitable arm of the City & Guilds College Association, the alumnus body for students and staff of the engineering school within Imperial College – formerly the City & Guilds Constituent College. The trust fund was instituted in 1965, with a primary object of having funds available to assist any students of engineering within the City & Guilds College who fell into financial difficulty, through no fault of their own, at any time after commencing their studies. The Trust Fund has benefited from several large bequests during its 40-year existence, and consists of a General Fund and several other named funds, generating a combined annual income of around £60,000.

The various awards and grants administered by the Trust are traditionally available to students of the seven engineering departments of the former City & Guilds College, viz.

- Aeronautics
- Chemical Engineering & Chemical Technology
- Civil & Environmental Engineering
- Computing
- Electrical & Electronic Engineering (including ISE)
- Mechanical Engineering
- Bioengineering

Arising from recent cordial discussions between the Old Centralians' Trust and the Royal School of Mines Association Trust, certain awards will from 2007-08 also be available to students in the Departments of Materials and Earth Science & Engineering.

It should also be noted that in certain circumstances, the Trust may be able to make awards to younger members of the engineering staff within Faculty of Engineering departments – normally in support of a specific project or item of research.

A summary of the awards currently available is given on the following pages. In some cases more detailed 'rules' may govern the selection and award process – for more particulars contact the CGCA Office (details at foot of summary). Please refer directly to Section 11 for information concerning the relief of hardship.

B- STATUTORY AWARDS

1. Holbein Memorial Award

This award and the Travel Scholarship (item 2 below) are named in memory of A M Holbein, President of the City & Guilds College Association in 1960-61. Arthur Montague Holbein, FCGI, DIC, FICE, 1897-1970, was a student at the City & Guilds College during and just after the First World War, and he devoted much of the following fifty years of his life to the affairs of the Old Centralians, and of the College. He was probably one of the most respected of all the old students of City & Guilds.

The Memorial Award is available to students of either sex, but is usually known as the 'Sportsman of the Year Award' (regardless of the sex of the recipient). A nomination is made each year by the City and Guilds College Union, following an agreed selection process.

The winner receives a cheque for £100 and is invited to the Annual Dinner of the City & Guilds College Association, at which an engraved tankard is presented.

2. Holbein Travel Scholarship

To assist an undergraduate from any of the seven former City and Guilds College Departments listed above to undertake a study project abroad during the summer vacation.

Awarded annually - current value £500. The winner also receives an invitation to the Annual Dinner of the City & Guilds College Association.

Applications must be submitted to the Old Centralians' Trust Fund Board on a standard OC Trust application form, obtainable from the CGCA Office. Students should obtain and study a copy of the full 'rules' for the award before completing their application. Each application must be supported by the student's Head of Department and approved by the Dean of Engineering prior to submission. Students should obtain and study a copy of the full 'rules' for the award before completing their application.

3. Jack Fenton Travel Scholarship

These awards were instituted through the generous bequest, made in 1985, of Mr Jack Fenton (Civil Engineering 1917-20) & Mrs Cecilia Fenton. Jack Fenton spent his entire working life in the service of the Indian Railways. The Fenton scholarship is similar in most respects to the Holbein Travel Scholarship, except that this award is restricted to an overseas project or work placement involving railways or bridge building, or any work undertaken within the Indian Sub-Continent.

Value £500. The winner also receives an invitation to the Annual Dinner of the City & Guilds College Association.

Applications must be submitted to the Old Centralians' Trust Fund Board on a standard OC Trust application form, obtainable from the CGCA Office. Students should obtain and study a copy of the full 'rules' for the award before completing their application. Each application must be supported by the Head of Department and approved by the Dean of Engineering prior to a final decision by the Trust Board.

4. Centenary Enterprise Fund Award

The fund supporting this award was subscribed to during the Centenary of City & Guilds College in 1985. Awarded to an individual student, or group of students, from one or more of the former City & Guilds College Departments listed above, to provide some financial support for the most imaginative and enterprising proposal for an extracurricular project or activity.

Awarded annually - current value £500. The winner or winning group also receives one invitation for a place at the Annual Dinner of the City & Guilds College Association.

Applications must be submitted to the Old Centralians' Trust Fund Board on a standard OC Trust application form, obtainable from the CGCA Office. Students should obtain and study a copy of the full 'rules' for the award before completing their application. Each application must be supported by the Head of Department and approved by the Dean of Engineering prior to submission. The full 'rules' for the award should be obtained and studied before an application is completed.

5. Peter Moore Memorial Award

Awarded each year to the student nominated by the City & Guilds College Union as the official 'Bo' Driver. This award takes the form of an engraved tankard, presented to the Bo Driver by the President at the Annual Dinner of the City & Guilds College Association.

A permanent engraved Peter Moore Memorial Tankard has also been provided to be kept in the Union Bar, for use by any present or past Bo Driver – this is in addition to the pre-existing Bo Driver tankard. (Note: The 'Bo' Driver normally receives an invitation to attend the Annual Dinner of the City & Guilds College Association at the expense of the Association)

This award is funded from the Peter Moore Memorial Fund, instituted in 2001, in memory of Mr Nolan Peter Moore (Mech Eng 1941-44), who spent almost his entire career teaching at Imperial College. Peter Moore was a student Bo Driver and, throughout his subsequent teaching career was a staunch supporter of the C&G Motor Club.

6. Rosen Award for Graduate Overseas Experience

Awarded to a graduate, or to a Post-graduate who was formerly an undergraduate, who whilst at College, or within one year of leaving College, accepts an overseas assignment in an under-developed country for not less than three months. Applicants may be of any nationality but must be domiciled in the UK and must have graduated from one of the seven former City and Guilds College Departments listed above.

Value £600 for three months, extending up to £1200 for six months (maximum).

Applications must be submitted in advance – and preferably by the beginning of May for an assignment commencing after the end of Summer Term - to the Old Centralians' Trust Fund Board, using a standard OC Trust application form obtainable from the CGCA Office. Students should obtain and study a copy of the full 'rules' for the award before completing their application. Each application must be supported by the Head of Department and approved by the Dean of Engineering prior to a final decision by the Trust Board.

This award, together with the Rosen Awards for Travel & Research, is funded from the Rosen Legacy Fund. Jessel Rosen, FCGI, MICE, MIEE, was President of the Old Centralians in 1955-56.

7. Jessel Rosen Travel Award (Restricted to EEE Department)

Awarded to an undergraduate student of the Electrical & Electronic Engineering Department (including ISE), in their penultimate or earlier year, for overseas professional experience in the summer vacation. Selected by a special committee of senior staff in the Department.

Awarded annually - current value £500. The winner also receives an invitation to the Annual Dinner of the City & Guilds College Association.

Nomination of the student to receive this award is carried out within the EEE Department (for details contact the EEE Undergraduate Office). The recommendation should ideally be forwarded to the Honorary Secretary of the Old Centralians' Trust before the end of May in the Year of award. Each nomination must be supported by the Head of Department and approved by the Dean of Engineering prior to a final decision by the Trust Board.

8. Jessel Rosen Research Award (Restricted to EEE Department)

Awarded to an undergraduate student of the Electrical & Electronic Engineering Department (including ISE) in their penultimate or earlier year, for a research topic of not less than six weeks during the summer vacation, carried out at the College. The student may be of any nationality, but must be domiciled in the UK.

Value in line with a UROP Bursary (currently £600). The recipient is also awarded life membership of the City & Guilds College Association.

Nomination of the student to receive this award is carried out within the EEE Department (for details contact the EEE Undergraduate Office). The recommendation should ideally be forwarded to the Honorary Secretary of the Old Centralians' Trust before the end of May in the Year of award. Students should obtain and study a copy of the full 'rules' for the award before completing their application. Each nomination must be supported by the Head of EEE Department, and approved by the Dean of Engineering, prior to a final decision by the Trust Board.

9. Postgraduate Travel Awards

Awarded to a postgraduate student whose course is centred on one of the former City & Guilds College Departments listed above, to help cover travel and subsistence costs (not conference fees) in attending a relevant conference for the purpose of presenting a technical paper. The level of this award depends on the level of support given by the student's Department, by the Research Group, or by any other sponsors.

Applications must be submitted to the Trust Fund Board on a standard OC Trust application form, obtainable from the CGCA Office. The application should be supported by the Head of Research Group and/or Postgraduate Tutor, and must also be supported by the Head of Department and approved by the Dean of Engineering prior to submission. The full 'rules' for the award should be obtained and studied before an application is completed.

10. CGCA Student Activity Awards (SAAs)

These bursaries are available for undergraduate students with at least one more year of their course to run, who are judged most likely to contribute to the extracurricular life of either their Department or of the College. The award is intended either to enable them

to live closer to the College campus than they might otherwise be able to afford, or to assist with the additional costs of a high level of active involvement. Students who believe they meet the requirements for this award should apply to their senior Tutor during the Spring Term, for the opportunity to be considered for an award tenable in the following academic year. Applicants should provide a concise statement of their current involvement in sport or college affairs, indicate what they expect to be doing during the subsequent academic year, and explain why they feel they should be eligible for award of an 'SAA'. Nominations for the awards will be selected from the applicants by the Senior Tutor, in consultation with the Head of Department, and once the selection has been made the names and brief personal statements of the selected nominees should be forwarded to the Dean of Engineering for approval. The closing date for applications of the end of the Spring Term should allow the selection and nomination process to be completed by early in the Summer Term, allowing those students who are to receive awards to be notified in good time before examinations commence, and ideally before they finalise their accommodation arrangements for the following academic year.

For the academic year 2008-09, and subsequent years, two standard SAAs, value £700 each, are available in each of the nine departments of the Faculty of Engineering, including ES&E and Materials. One of the SAA awards in the Bioengineering Department is linked to the name of the late Eur.Ing. H Brian Locke, FCGI (CTEC 1942-3, 1946-8), a former Honorary Secretary and President of the City & Guilds College Association in 1991-92. Similarly, one of the two SAA awards in the Department of Civil and Environmental Engineering was instituted in memory of Mr John Sowden, FCGI (Civil 1935-39), President of the City & Guilds College Association in 1978-79. Departments should normally submit no more than two nominations in any year, unless the Trust Board as agreed to hold over an award from the previous year.

C- OTHER AWARDS AND GRANTS

11. Assistance with Financial Hardship

The Trust is able to offer financial support to any students of the former departments of the City & Guilds College (as listed above) who, after having taken up their course at Imperial face genuine financial hardship through no fault of their own.

A standard Old Centralians' Trust application form for assistance with hardship is available from the CGCA office. Applicants are required to provide at least two references, usually including the Head of Department and Senior Tutor or PG Tutor. They should also provide full details of their financial situation, and of any parallel applications for support from other sources, plus an outline future budget indicating a responsible approach to the use of funds. Completed forms should be submitted to the Hon. Secretary of the Old Centralians' Trust Fund, following the instructions on the form itself.

It should be noted that the OC Trust will normally seek to satisfy itself that other avenues, including Departmental and College 'Access' or other funds, have already been followed up.

12. UROP Undergraduate Research Opportunities Programme

The Old Centralians' Trust has supported the UROP scheme for undergraduate research opportunities throughout most of its existence. The Trust makes a grant to the scheme each year, used by the scheme administrator to provide a range of full and half-bursaries. These bursaries are administered in conjunction with guidelines set by the

Trust in relation to eligibility of students. Members of staff offering UROP placements are responsible for raising any balance required for each student's bursary. The Trust takes no part in the selection of recipients, but receives a report each year from the UROP office detailing how the financial support has been spent, and also looks to receive placement reports from the students who have benefited. Any students interested in obtaining a UROP placement can only do so through the normal UROP application process.

13. **John Elliott Bursaries**

These were instituted in 1999, and named after the late Mr Alfred John Elliott, FCGI (Civil 1940-43), in recognition of his long and dedicated service to the Trust Fund both as Honorary Secretary and Chairman, over a period of some 27 years. The bursaries recognise - and are designed to assist with - the extra expense incurred by officers of the C&G Union in discharging their duties. The President of the Union receives a bursary of £400, and each of the holders of the four following offices receives a bursary of £250: Honorary Secretary, Vice-President (Activities), Vice-President (Finance & Societies), the Academic Affairs Officer (taught), and the 'CGCA Officer of the City & Guilds College Union.

14. **Miscellaneous Awards**

The Governing Trust Deed empowers the Trust Fund Board to provide financial help to students (and, in certain circumstances, members of staff) in other ways than through the statutory and hardship awards. As an example of this, support has over a number of years been granted towards costs of the 'Pimlico Connection' student mentoring initiative amongst neighbouring schools. At the same time, a significant level of financial support has been provided to the Imperial College Boat Club. The Trust is sometimes able to offer a measure of financial support for imaginatively conceived and well-planned overseas expeditions.

The Trust has also in the past helped to meet costs for student projects as diverse as:

- refurbishment of 'Boanerges',
- provision of computer equipment for the CGCU Office,
- overseas educational and sports tours,
- the annual Egg Race,
- the Internship Centre initiative,
- entry of a float in the Lord Mayor's Show (by provision of a financial guarantee),

- and many other student-organised events and enterprises.

Applications for financial support may be made to the Hon Secretary of the Trust Fund Board using a standard OC Trust application form, supplemented as necessary by full details and budgets for the proposed event or activity. It should be borne in mind that the Old Centralians' Trust has a finite overall budget and may not be in a position to meet the entire cost of any proposed project. However, support from the Old Centralians' Trust may often serve to encourage support from elsewhere. Ideally, application should be made as early as possible.

Old Centralians' Trust

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